



**We are located at:**

**2500-10303 Jasper Ave,  
Edmonton AB T5J 3N6**

**Our current office hours  
are 8am-4pm.**

## How Witten is Reducing Your Risk and Ours

- If employees or visitors have Covid-19, or are experiencing Covid-19 symptoms, we request that they not visit our office.
- We are providing hand sanitizer at our reception desk, as well as in each boardroom.
- Boardroom tables, chairs, and door handles are sanitized regularly.
- We are practicing physical distancing and request you maintain a distance of 2m. from people outside of your household or cohort family.
- We have enhanced our cleaning protocols and increased the frequency of cleaning in all our spaces.
- We are using movable screens to create an additional level of protection for our clients and team members.
- We have implemented a Crisis Management Team that regularly revises our Covid-19 policies.